

Meeting Minutes
City of Sammamish Transportation Committee
Friday, September 2nd – 9:30 a.m.
Executive Briefing Room 111- Sammamish City Hall

Called to Order:

Committee Chair Tom Odell called the meeting to order at 9:35am

Committee Members Present: Tom Odell (Chair)
Christie Malchow
Bob Keller

Committee Members Absent: None

Other Council Members Present: None

Staff Present: Jessi Bon, Deputy City Manager
Steve Leniszewski, Public Works Director
Andrew Zagars, City Engineer
Sam Park, Senior Project Engineer
Jed Ireland, Senior Project Engineer
Jim Grueber, Senior Project Engineer
Michelle Martin, Administrative Assistant (Recording Secretary)

Others Present: None

Opening Comment – Chairman Odell:

Meeting commenced with the approval and request for meeting minutes to be completed within the standard turn-around time of 5 business days.

Approval of Meeting Minutes:

- May 9, 2016
- May 17, 2016
- May 24, 2016
- June 15, 2016
- July 1, 2016
- July 11, 2016
- July 20, 2016
- July 27, 2016

Steve Leniszewski began the discussion with a brief update on Inglewood Hill Road, ITS/traffic, and Snake Hill Road projects:

Updates on the larger Capital Improvement projects will be discussed at a future meeting.

- **Project Updates:**

- Inglewood Hill Road construction
 - Inglewood is 30% complete, on schedule. The outfall change order. The project will be completed by February 2017. Some big ticket items are not yet completed: vault and sidewalk. Andrew Zagars said that the Water District and City are working well together and contract is moving along.

- ITS / traffic
 - Complaints of stacking in the left turn lane at 228th Ave NE into the Mary Queen of Peace Church were investigated. It was determined that there was not enough data to make a final determination of cause. The traffic engineer will revisit again once school is in session.
 - In preparation for school hours' operations a new timing configuration was programmed based on new school year hours for Eastside Catholic HS last week, Skyline HS and ISD this week, Eastlake HS and LWSD will be programmed next week.
 - Weather change considerations? (sun, fog??): Since it is changed we will use both pavement loops and video detection. Staff haven't received many detection issues complaints other than the one complaint from last Saturday morning at 228th/SE 10th. Staff are currently looking into that one.
 - Signal Monitoring: staff continuing to monitor the system for adjustments.
 - Snake Hill Road:
 - M&O
 - Pavement repair details: Totals for both repairs this year:
 - Total hours worked 2 closures, 2 days each= 338 man hours, (258 of that was overtime)
 - Amount of asphalt: 66 tons
 - Amount of Guardrail installed (LF):150 ft.
 - Other interesting thoughts? Will need one more closure for tree work this year. The closure is anticipated to be intermittent and up to two days.
 - Consideration for larger speed limit signs
 - Staff will contact Issaquah School District referencing alt. bus route
 - Capital Project update
 - Delay -waiting for the Army Corps of Engineers permit:
Permit review was delayed by the Army Corps of Engineers for 5 months due to staffing changes. The Corps has still not accepted our application, despite monthly exchanges. They want us to provide additional information to justify our wetland mitigation plan instead of using King County's Fee In-Lieu Mitigation Program. Our next response is scheduled to go back to them on September 6th. If they accept our permit application, it will be an additional 2 to 5 months to complete the review process.
 - ROW procurement difficulty due to: divorce, owner out of country. Etc.
We are working through right-of-way acquisition with two property owners. One is cooperative but progress is slow, the land owners divorced a few years ago and this land was tied up in the settlement. Before our acquisition can be completed, the couple must provide evidence that settlement has been resolved, and that the title is clean.
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Another land owner is concerned about losing access to a driveway that enters a wetland. He has ideas to build a house on the property (which appears to be encumbered by wetlands) and is concerned that if he loses his driveway into the wetland he will not be allowed to build. We are working to inform him on what codes allow and how an existing driveway does not entitle development within a wetland.

- Issaquah Fall-City Road (IFCRd):
 - Sam Park presented a project update and provided handouts on the current status of the project including an analysis summary.
 - Eastridge Church
 - Two lane round-about coming out of church is requested by the church
 - Questions of Committee:
 - Will they give us ROW?
 - How much will it cost?
 - Tree line: will it stay?
 - Negotiation with landscape, signs?
 - Staff will send out summary and response via outreach
 - Committee Chairman request for single sheet draft summary of need and cost
 - Issaquah School District
 - Bus only access will be utilized at the west entrance
 - Overall Project:
 - Andrew Zagars spoke referencing requirement for Fish passage for the sensitive area crossing in the low section of IFCRd east of the 247th PI intersection. Determination and discussion will be verified at a later date.
 - SE 4th Street:
 - Jim Grueber gave a brief summary of an updated analysis of SE 4th Street up-hill from 228th Ave NE. The new analysis presented showed the two lane roundabout with two left hand turn lanes. From a traffic stand point functionality looks good provided Main Street is part of the plan. Internal circulation pattern in and out of parking areas onto SE 4th and 228th Ave SE including a TRF site plan will be provided at the next meeting. Jim also proposes a smaller footprint for the proposed roundabout at 225th Ave SE.
 - City staff was requested to provide circulation maps at next meeting on September 16th.
 - 11x17 sheet circulation with integration area map of the road from 228th Ave SE to SE 4th is requested by the Committee: Layout of Metropolitan Market and Street will also be included in the mapping.
 - City to proceed with ROW acquisitions related to SE 4th Street with pending completion by late 2016.
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- Sahalee Way:
 - Andrew Zagars provided information on the surface water runoff and our Geotechnical Engineers work on the remedy to address the void (cave) area off Sahalee Way. Feasibility study, costs and surveys are also in the planning stages relative to construction. The Committee requests updates ongoing and any estimated project costs.
 - Jed Ireland provided a project update and bus pull outs. Considerations are being made for constructing bus pullouts that would be approximately two bus lengths long. Metro bus stops are considered Public ROW which are technically usable to other busses (Connector, School buses or other commuter transit vehicles).

Future meeting topics addressed:

- Complete Streets Ordinance for Transportation Improvement Board (TIB) grant [priority due to timing] Steve Leniszewski gave a summary of the elements required to be viewed as a Complete Streets Community; our Standards already comply with the Complete Streets Community standard
- Non-motorized planning
- Public project process – plan in process
- INRIX roadway date – contact made by Director, no response to report
- SR 202 and East Lake Sammamish Way – traffic management coordination – meeting scheduled with Redmond near future 9/27
- SR 202 and Sahalee Way: Intersection striping and channelization work. Coordinate with WSDOT and King County. The traffic engineers have been contacted for analysis on what changes can be made – move topic to Sub-committee
- Issaquah Fall City Road – Next Open House in January
- Eastside Transportation Partnership technology forum (December)

Other:

- Future Issaquah-Fall City discussions
- PW Standards
- MPH

Public Comment:

None

Next Meeting:

Friday, September 16th, 9:30-11:30 am {note special time due to Councilmember availability}

Meeting Adjournment:

Meeting adjourned at 11:45 a.m.
